*Letter Date*

*Name of Debtor Attorney*

*Mailing Address*

*City, St Zip*

R.E: Bankruptcy Notice – *Debtor Name*

Case Number: *Case Number*

Dear *Name of Debtor Attorney*:

We are writing your office because the Birch Bay Water and Sewer District received a notice of bankruptcy for *Debtor Name*. *Debtor Name* currently has a balance due of *$Account Balance (pre-bankruptcy balance)*, which represents charges to *Bankruptcy Date*. The District’s pre-bankruptcy balance is secured by a lien on the Debtor’s property pursuant to RCW 57.08.081, and the District will be filing a Certification of its lien with Whatcom County pursuant to RCW 57.08.081, 11 USC 362(b) (1), and 11 USC 546. It will also be filing proof of claim for these charges with the Bankruptcy Court. The District’s fees of $ lien file and removal fee associated with filing Certification, and future release of the lien will be added to the pre-bankruptcy account balance noted above.

As a utility service provider, at this time the Birch Bay Water and Sewer District is permitted to refuse or discontinue service unless within twenty (20) days of the filing of the bankruptcy the debtor furnishes Adequate Assurance of Payment. In this regard the District will require an Assurance of Payment deposit of four months of service, for a total amount of *$ Deposit Amount* . If you would like to contact the District to arrange payment to the Assurance of Payment or discuss alternatives to the Assurance of Payment, please call me directly.

If the District does not receive the above Assurance for Payment prior to *Twenty Days from Letter Date*, the District will proceed with service disconnection. If you have any questions regarding this letter, or if we can be of further assistance, please call us at (360) 371-7100.

Sincerely,

Meredith Riley

Finance Manager