

RESOLUTION NO. 149

A RESOLUTION OF WHATCOM COUNTY WATER DISTRICT NO. 8 ADOPTING A COMPREHENSIVE CODE OF RULES AND REGULATIONS GOVERNING THE OPERATION OF THE DISTRICT'S SEWAGE COLLECTION FACILITIES, PROVIDING FOR THE CONTROLLED USAGE OF THE DISTRICT'S SEWERS AND SETTING FORTH THE ESSENTIAL REGULATIONS REQUIRED FOR PROPER CONTROL.

NOW, THEREFORE, BE IT RESOLVED BY WHATCOM COUNTY WATER DISTRICT NO. 8 as follows:

1. Definition of terms. Unless the context specifically indicates otherwise, the meaning of terms used in this resolution shall be as set forth in this section. Terms not specifically defined herein shall be as defined in the publication "Glossary Water and Wastewater Control Engineering", 1969, published by the American Public Health Association, American Society of Civil Engineerings, American Water Works Association and Water Pollution Control Federation.

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| 1.01 | Agency | Shall mean any City, Town, County or State. |
| 1.02 | Board | Shall mean the Board of Water District No. 8 Commissioners, the governing body of Whatcom County Water District No. 8, State of Washington. |
| 1.03 | Standard Specifications | Standard Specifications are contained in a bound volume entitled "Standard Specifications and Standard Details", published by URS/Hill, Ingman, Chase, Consulting Engineers, of Seattle, Washington, consisting of printed material and Standard Details; latest edition with revision. |
| 1.04 | A.S.T.M. | American Society for Testing Materials |
| 1.05 | B.O.D. | (Denoting biochemical oxygen demand) Shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20 degrees C., expressed in milligrams per liter. |
| 1.06 | Capping Permit | Shall mean a permit required for the disconnection of sewer service. |
| 1.07 | Commercial Service | Shall mean all sanitary sewerage system other than Domestic Service. |
| 1.08 | Cover | Shall mean the depth of material lying between the top of the sewer or drain and the finish grade immediately above it. |
| 1.09 | County | Shall mean Whatcom County, Washington. |
| 1.10 | District | Shall mean Water District No. 8, a municipal corporation of Whatcom County, State of Washington. |

- 1.11 District Sewerage System Shall mean the system of conduits, pumps, treatment plants, and structures, used for the purpose of conveying from their source, treating in any manner, and conveying to final points of disposal, all wastes of any nature permitted by this resolution to enter said system.
- 1.12 Domestic Service Shall mean any sanitary sewage system serving a living unit.
- 1.13 Downspout Shall mean a pipe which conducts water from a roof of a building or structure.
- 1.14 Garbage Shall mean putrescible waste from the preparation, cooking and dispensing of food, and from the handling, storage and sale of produce.
- 1.15 Inside Shall mean the side sewer constructed on private property from the plumbing outlet to the stub sewer.
- 1.16 Multiple Dwelling Shall mean a multiple family dwelling, namely, a building designed and/or used to house two or more families living independently of each other and including all necessary household functions of each such family; such as motels, hotels and apartments.
- 1.17 Cluster Living Units Shall mean living units, such as trailers, cabins or houses which have utilities operated and maintained by an association or by a common owner.
- 1.18 Natural Outlet Shall mean any outlet into a water course, pond, ditch, lake, bay, or other body of surface or ground water.
- 1.19 Other Structure Any building other than a single family or multiple dwelling.
- 1.20 Outside Connection Shall mean any sewer constructed in a public right-of-way and where the public agency who has jurisdiction of such right-of-way requires a permit fee or any other charge.
- 1.21 Person Shall mean any individual, company, partnership, corporation, association, society or group and the singular term shall include the plural.
- 1.22 Plumbing Outlet Shall mean in plumbing, the part of the lowest horizontal piping of a drainage system that received the discharge from soil, waste and other drainage pipes inside the walls of the building and conveys it to the side sewer (house connection). The latter begins 30 inches outside the inner face of the building wall.

- 1.23 pH Shall mean the logarithm of the reciprocal of the weight of hydrogen ions in grams per liter of solution.
- 1.24 Properly Shredded Garbage Shall mean garbage which has been shredded to such degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than 1/2 inch in any dimension.
- 1.25 Public Sewer Shall mean any sanitary sewers, including but not limited to trunks, laterals, stubs and forcemains and being constructed by the District or any person within the public right-of-way or perpetual easement obtained by the District.
- 1.26 Sanitary Sewage Shall mean wastewater derived from domestic, commercial and industrial wastes and to which storm, surface, and ground water are not intentionally admitted.
- 1.27 Sanitary Sewer Shall mean a sewer which carried sanitary sewage.
- 1.28 Sewage Shall mean a comprehensive term including industrial waste, storm drainage and wastewater.
- 1.29 Shall - May Shall is mandatory; May is permissive.
- 1.30 Side Sewer Shall mean a sanitary sewer pipe leading from a plumbing outlet, drain or other facility to the stub sewer of the public sewer system.
- 1.31 Single Family Dwelling Shall mean a structure designed and/or used to house a single family.
- 1.32 Storm Drain Shall mean a public or private drain which carries storm and surface waters or drainage effluent from storm plumbing outlets, and other unpolluted water.
- 1.33 Structure Shall mean anything constructed or erected, the use of which requires location or attachment to something having location on the ground, and shall in addition, include but not be limited to trailers, mobile homes and house trailers, but shall not include fences and walls.
- 1.34 Stub Sewer Shall mean a sewer constructed from the lateral or trunk sewer to the property line, or edge of perpetual easement of the property being served.
- 1.35 Suspended Solids Shall mean solids that either float on the surface of, or are in suspension in water, wastewater, or other liquids, and which are largely removable by laboratory filtering.

- 1.36 Wastewater Shall mean the spent water of a community. From the standing of source, it may be a combination of the liquid and water carried wastes from residence and commercial buildings, industrial plants, and institutions, together with any groundwater, surface water, and storm water that may be present.
- 1.37 Unpolluted Water Shall mean water in its natural state, or water which after use for any purpose, is not substantially changed as to chemical or biochemical qualities.

2. Public sewers, use and connection.

2.01 All structures located on property assessed for sewers shall be required to connect to the District's sewer system where service is available.

2.02 Connection and charges. The owner shall connect all applicable plumbing outlets to the public sewer at his expense at the point designated by the District. Such installation and connection, unless otherwise authorized, shall be completed within 90 days after the date of mailing or personal service of notice to the property owner directing such owner to make such connection.

2.03 Conneciton of non-assessed property. The owner of property that has not been subject to special assessments for sewers by the District may connect structures on that property to the public sewer of the District and obtain sewage disposal service by paying a connection charge in lieu of assessment.

2.04 Connection of all plumbing outlets. All plumbing outlets from any building or structure hereafter constructed or made available for human occupation and/or use for any purpose shall, when required by this section, be connected to a public sewer of the District before the completion of the construction of such building or structure or before any occupancy or use thereof is allowed. In the event that a public sewer capable of serving that building or structure has not been completed by the District prior to the construction or occupancy of such building or structure, said building or structure shall be connected to the public sewer within ninety (90) days after written notification of public sewer availability.

2.05 Side sewer repair. Any needed repair to a side sewer or connection to a public sewer shall be made within thirty (30) days after the date of mailing or personal service of a notice to the owner of the property served notifying such owner to make such repair. In the event of an emergency, the District may establish a shorter period of time for the repair to be made or, if the owner cannot be located or does not promptly make such repairs, the District may make the repairs under the procedure of Section 3 of this Resolution.

2.06 Connection and charges. The District shall mail to the owner a notice that sewer service is available and all applicable service charges shall begin the first day of the month that begins 30 days after the mailing of such notice.

3. Failure to connect or repair side or stub sewer. The District's attorney may be authorized by the Board to bring suit against the owner or other responsible person, to compel said owner or responsible person to make the connection provided in Sections 2.01, 2.02, 2.03 and 2.04 of this Resolution, to authorize the District to make the connection, or for such other relief as may be appropriate. The

suit may obligate the owner to pay the District's costs, disbursements and reasonable attorneys fees. The District's attorney may be authorized by the Board to bring suit against the owner, or other responsible person to make the needed repair to a side sewer, or stub-sewer, if roots or any other cause has created a blockage, as provided in Section 2.05 above, to authorize the District to make the repair at the expense of the owner or other responsible person, or for such other relief as may be appropriate. The suit may obligate the owner or other responsible person to pay the District's costs, disbursements and reasonable attorneys fees.

4. Side sewer permits and fees.

4.01 Application and issuance. Prior to connection on any house, building, or structure to the public sewer or the making of any repairs, alterations, or addition to any side sewer or line connected thereto, an application for a side sewer permit on an appropriate form provided by the District, shall be filed by the owner or his agent at the District office. The permit application shall be supplemented by any plans, specifications or other information considered pertinent in the judgment of the District. Upon approval of the application the District shall issue a side sewer permit to the applicant, which permit shall be authorization to the applicant to proceed to connect in accordance with the permit. If the applicant proceeds in any manner other than as authorized, the District may require the applicant to redo any work that is not in accordance with the permit.

Any permit shall be valid for ninety (90) days unless extended or renewed by the District upon good cause being shown, upon application therefore, prior to the original expiration date. A renewal permit shall be valid for not more than thirty (30) days.

4.02 Exhibition of permit. Any permit required in accordance with this Resolution shall at all times during the performance of the work, and until completion thereof and approval by the District be posted in some conspicuous place at or near the work and must be readily and safely accessible to the District's representative.

4.03 Installation. A property owner may install the side sewer on his own property provided he complies with the applicable provisions of this Resolution. A side sewer contractor, registered in accordance with Section 5 of this Resolution, shall be required for any work on public right-of-way and/or any connection to the main line sewer. Should the owner or occupant choose to employ a bonded side sewer contractor to do the work on this property, such contractor shall obtain the permit in his own name.

4.04 Community side sewer. Whenever a side sewer is to be located on property other than the property being served, the owner or owners of the side sewer shall secure a written easement on an appropriate form provided by the District, covering and granting the right to occupy such property for such purpose. The written easement shall be recorded by the owner of the residence in the office of the County Auditor and a copy of same shall be furnished to the District prior to issuance of a permit.

4.05 Repair. A repair permit shall be obtained from the District office for the repair of any minor portion of an existing side sewer on an appropriate form provided by the District. If the repair is not minor, the District may require the replacement of the existing side sewer. A repair is not minor if the integrity of the side sewer is impaired.

4.06 Capping. When any property owner desires to have sewer service terminated for any property because the building or structure thereon is either removed, destroyed or condemned, whether by public health authorities or by a public entity having the power of condemnation, the side sewer shall be capped or sealed in a manner approved by the District. The owner shall apply to the District for a capping permit, on a form supplied by the District. Upon the issuance of the permit, the owner shall have permission to cap his sewer line at the point designated by the District.

4.07 Inspection. No person shall cover or backfill any side sewer or public sewer without having called for an inspection and received permission and approval from the District. The District shall be given 24 hours notice when such construction is ready for inspection. If any person covers or backfills any side sewer or public sewer without having obtained approval, the District may require the person to uncover the work so that a proper inspection and approval can be made. The District shall have access at reasonable times to all single family, multiple dwellings and other structures, for the purpose of examining any and all plumbing outlets and/or side sewers for the purpose of ascertaining whether the provisions of this resolution are being complied with.

4.07.01 Materials and workmanship. The District shall inspect and make such tests deemed necessary to ensure that the new construction meets all requirements of this Resolution in respect to materials and workmanship.

4.07.02 Testing. The District shall require all 4" and 6" sewer construction to be tested by water exfiltration test in accordance with these regulations. Eight inch and larger sewer lines may be tested by low pressure air tests in accordance with the current addition of the Standard Specifications.

4.08 Nonconforming installations. Nonconforming installations shall not be permitted without the express approval of the District and all releases requested by the District shall be obtained in writing by the person requesting such installation.

4.09 Fees. Prior to the issuance of any permit, all fees shall be paid to the District. The fees required are contained in Resolution No. 144 and any amendments or additions thereto.

4.09.01 Additional fees. In the event it is necessary for additional agency inspections on right-of-way outside permits, the additional amount of the inspection fee will be the responsibility of the property owner.

5. Registered side sewer contractors. Any side sewer contractor performing any work within and with the approval of the District must be licensed with the State of Washington pursuant to RCW 18.27, the Contractors Registration Act, and must provide the District with proof of his registration. In addition, any contractor wishing to be approved by the District shall submit an application on a form provided by the District requesting such approval.

6. Work in rights-of-way.

6.01 Construction. No person shall install stub sewers in any public or private thoroughfare or right-of-way unless he is registered with the District pursuant to Section 5 of this Resolution, and has complied with all of the requirements of this Resolution. Any work on rights-of-way shall be in conformity with the requirements of the

agency having jurisdiction over such rights-of-way. It will be the contractor's responsibility to notify the appropriate authorities before beginning work on the right-of-way, and to ascertain that the schedule of operation proposed is satisfactory to the agency; provided, however, that all work must be completed with dispatch and in a reasonable time. If a person has received notice from the appropriate agency or the District that certain work must be done and that person fails to do said work, the District may complete the work and charge the cost thereof to the person responsible.

6.02 Protection. Any excavation made by any sewer contractor with the proper authority, in a right-of-way immediately adjacent thereto, shall be protected and guarded by fencing or covering with proper lights. The protection of the public from the danger of such excavation shall be the responsibility of the sewer contractor; and the contractor shall be liable for any damage caused by his failure to properly protect and guard such excavation as herein required. If the contractor fails to properly protect and guard such excavation as herein required, the District may properly protect and guard such excavation and charge the cost thereof to the sewer contractor who shall upon receiving written notice of the amount of such charge immediately pay the same to the District.

6.03 Maintenance. Whenever construction work under this Resolution is undertaken on easements or right-of-ways over private property or public right-of-way or franchise, all work shall be confined to the limits of such easements, right-of-way or franchise, and accomplished to cause the least amount of disturbance and a minimum amount of damage.

The contractor shall make his own arrangements with the person or property owner(s) for whom he is working as to how the work is to be conducted and scheduled. The contractor shall also reach an understanding with the property owner as to what condition the owner's property is to be left in upon completion of construction. The aforesaid arrangements shall be completed prior to the commencement of work.

The contractor shall not remove, even temporarily, and trees or shrubs which exist on private or public property, or in parking strips, without first having notified the property owner or authorities maintaining same. If necessary to remove trees, shrubs, etc., the contractor shall restore the same to an equal or better condition satisfactory to the property owner(s) and the District.

7. General provision requirements. These standards are only for gravity lines and not intended for pressure mains. Pressure mains shall meet A.S.T.M. specifications or equivalent.

All material and workmanship in connection with the installation of any sewers connect to the public sewer shall be as specified by this Resolution and the Standard Specifications.

Connection will be made at the point designated by the District and all plumbing outlets shall be connected to the sanitary sewer.

7.01 Grade and depth. All side sewers shall be laid on not less than 2% grade (2' per 100') nor more than 200% (2' vertical; 1' horizontal) grade. Side sewers shall not be laid less than 30 inches from any foundation wall of any building and if there is no foundation wall, not less than 30 inches from the outer lines of any footings, pilings, or building supports. Minimum cover shall be not less than 72 inches at the curb line and not less than 60 inches at the property line, and not less than 18 inches on private property. Any side sewer laid generally parallel to the curb line shall have not less than 60 inches of cover and all cover measurements shall be based on the established grade, or on existing improvements.

If required for connection to the sewer main, the District may approve a variance to a minimum grade of 1% on 4' and 6' side sewers upon receiving a signed grade release form from the owner. Whenever a side sewer is laid at more than 100% grade, the District shall require cast iron or plastic pipe which conforms with this Resolution.

7.02 Alignment. The side sewer shall be laid at uniform grade and in straight alignment so far as is possible. Changes in direction shall be made only with curved pipe with no greater than 45 degree bends. The connection to the building drain and combination bends of 90 degrees shall include a clean out. All pipe shall be laid on a firm earth bedding containing no material larger than one inch. If the trench bottom contains mud or water the pipe shall be laid on a 4-inch granular base of 3/4 inch minus rock, pea gravel, sand or combination thereof. Backfill around the pipe and to a point 4 inches above shall be selected trenchside material hand placed and hand tamped, with no material larger than one inch.

7.03 Design Standards. Unless otherwise called for, side sewer pipe shall be concrete, clay, cast iron, asbestos cement, or plastic and meet the following specifications:

7.03.01	*Concrete (with rubber gasket joints)	A.S.T.M.	C-14X Class 2
7.03.02	*Clay (Vitrified)	A.S.T.M.	C700
7.03.03	*Cast Iron (with mechanical or roll-on type rubber joints)	A.S.T.M.	A74 C564
7.03.04	*Asbestos Cement (rubber gasket, oil resistant type)	A.S.T.M.	C428 C644
7.03.05	*Plastic	A.S.T.M.	D3034, SDR 35 (PVC) D1785 (PVC schedule 40, 80, 120) D3033, SDR 41 (PVC)

All A.S.T.M.'s specifications shall be the latest issue.

*Bedding, laying and joining to be done in accordance with the manufacturers' recommendations.

7.04 Sewer pipe size. A 4" side sewer shall be required for any single family dwelling. Two or more single family dwellings to a maximum of four, two or more cluster living units to a maximum of fourteen, and multiple dwellings to a maximum of thirty family units may be served by a 6" line. Eight inch lines shall be required for any additional units thereafter. A 6" side sewer shall be required for any building or structure not listed above.

7.05 Manhole. As the District deems necessary, it may prescribe standard manholes in side sewers of a greater length than 100 feet. The District may prescribe a 36 inch extra shallow manhole in cases where the side sewer depth is 42 inches or less.

7.06 Trailer and mobile living unit connection provisions. Sewer connections for trailers and other mobile living units shall be of a type approved by the District but in all cases shall be above grade and shall have the ability to be made air and water tight when not in use.

7.07 Clean-out. A clean-out is required whenever more than an 1/8 (45° bend) is used. Also, immediately outside the house or structure where the District deems necessary.

7.08 Water line location. No water line shall be laid in any form or manner in the same ditch line as the sewer line. The side sewer must be installed so as not to interfere or be constructed within three feet of any water line used for human consumption.

7.09 Plumbing contractors. No plumbing contractor shall make connections of side sewers to public sewers of the District without first being registered with the State of Washington pursuant to RCW 18.27.

8. Grafts to public sewers.

8.01 Wye or Tee not found. If a wye or tee is not found at the measurement given by the District, the contractor shall prospect five feet in all directions from the measurement given and if not found, then notify the District.

8.02 Saddles. Unless otherwise specified by the District, pre-fabricated saddles will be used for any graft to the public sewer. No graft will take place unless the District representative is present.

8.03 Payment for grafts. The District shall allow a payment in the amount of \$75.00, including Washington State sales tax, for any graft required where a wye or tee is not found in accordance with this section.

9. Discharge to sewer.

9.01 Storm or other waters. No person shall discharge, permit or cause to be discharged any storm drainage water, surface water, groundwater, roof runoff, subsurface drainage, or cooling water, to or in any sanitary sewer.

9.02 Other substances. Except as hereinafter provided, no person shall discharge or cause or permit to be discharged any of the following described water or wastes to any sanitary sewer.

9.02.01 High temperature wastes. Any liquid or vapor having a temperature higher than 65 degrees Celcius.

9.02.02 Flammable or explosive wastes. Any gasoline, oils, paint, benzine, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas.

9.02.03 Obstructive wastes. Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paund manure, or any other solid or viscous substance capable of causing obstructions to the flow in sewers or other interference with the proper operation of the District sewage system.

9.02.04 Toxic or poisonous substance. Any waters or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, constitutes a hazard to humans or animals, or creates any hazard in the receiving waters of the District sewage system.

9.02.05 pH limitations. Any waters or wastes having a pH lower than 5.5 or higher than 9.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage works.

9.02.06 Suspended Solids. Any waters or wastes containing suspended solids of such character and quantity that unusual attention, or expense, is required to handle such material at the sewage treatment plant, or is in excess of 350 milligrams per liter.

9.02.07 Noxious substance. Any noxious or malodorous gas or substance capable of creating a public nuisance, including the contents of septic tanks and cesspools, without written consent of the District.

9.02.08 Garbage. Any garbage that is not properly shredded garbage.

9.02.09 Paper and plastic products. Any paper and plastic products such as cups, dishes, napkins, and milk containers.

9.02.10 Greases. Any greases, (animal or vegetable) oils, or matter containing animal or vegetable grease or oil of any nature in excess of 300 milligrams per liter.

9.02.11 B.O.D. Any matter containing a five day Biochemical Oxygen Demand in excess of 300 milligrams per liter.

9.03 Grease, oil and sand interceptors. Grease, oil, and sand interceptors shall be provided, when, in the opinion of the District, they are necessary for the proper handling of liquid wastes containing greas in excessive amount or any flammable wastes, sand, and other harmful ingredients, except that such interceptors shall not be required for private living quarters. All interceptors shall be of a type and capacity approved by the District and shall be located so as to be readily and easily accessible for cleaning and inspection, and shall be maintained by the owner, at his expense, in continuously efficient operation at all times.

9.04 Any person who violates any provision of this section shall be liable to the District for the damages and costs, if any, caused by such violation.

10. Regulations relating to sampling and analyses.

10.01 Examination of water and sewage. All measurements, tests, and analysis of the characteristics of waters and wastes to which reference is made above shall be determined in accordance with "Standard Methods for the Examination of Water and Sewage" and shall be determined at the control manhole. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point at which the side or stub sewer is connected.

11. Special regulations. No person other than representatives of the District shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance thereof without first obtaining a written side sewer permit from the District.

11.01 Prohibited connection. No person shall connect any type drain, downspout, etc., other than sanitary plumbing fixtures.

11.02 Excavations. No person shall leave unguarded any excavation made in connection with the construction or repair of any side sewer or private drain within four feet of any public place.

11.03 Structures, appurtenances and equipment. No person shall break, damage, destroy, deface, alter, or tamper with any structure, appurtenance or equipment which is a part of the District sewer system.

11.04 Unauthorized construction of sewers. No person shall commence any sewer construction without the issuance of a permit or otherwise meeting the provisions of this Resolution.

12. Provision for powers and authority of the District.

12.01 Denial of permit. The District shall have the right to refuse to issue a permit to any person, or registered side sewer contractor, where reasonable doubt exists that said person, or registered side sewer contractor, may refuse to, or be unable to comply with the provisions of this Resolution. If in the judgment of the District, the reputation or past performance of any person or registered side sewer contractor indicates a lack of ability to install a side sewer, stub sewer or any other sewer, public or private, in accordance with the accepted standards of the trade, and the provisions of this Resolution, a permit shall be denied that person or registered side sewer contractor.

13. Industrial cost recovery. Any industrial users of a sewer facility constructed with Environmental Protection Agency grant funds awarded after March 1, 1973, shall repay that portion of the grant amount allocatable to the treatment of its wastes. The method of repayment and procedures for handling the repayment shall be in accordance with Sections 35.905-6, 35.905-7, 35.905-8, 35.925-12, 35-928 and 35.935-13 of the Environmental Protection Agency Rules and Regulations for Water Pollution Control Construction Grants for waste treatment works as published in Volume 39 Number 29 of the Federal Register dated February 11, 1974.

14. Validity clause. If any section or portion of this Resolution is adjudged to be invalid, such adjudication shall not affect the validity of the remaining portion or sections.

ADOPTED by the Board of Commissioners of Water District No. 8, Whatcom County, Washington, at a regular meeting thereof this 15th day of April, 1976.

WHATCOM COUNTY WATER DISTRICT NO. 8
WHATCOM COUNTY, WASHINGTON

Gordon O. Vogt

C. R. O'Connor

COMMISSIONERS

ATTEST:

C. R. O'Connor
SECRETARY

I, GORDON SULLIVAN, Secretary of the Board of Commissioners of Whatcom County Water District No. 8, Whatcom County, Washington, DO HEREBY CERTIFY that the foregoing Resolution is a true and correct copy of Resolution No. 149 of said Board, duly adopted at a regular meeting thereof held on the 15th day of April, 1976, signed by the members of such Board in attendance at such meeting and attested by myself in authentication of such adoption.

C. R. O'Connor - acting
SECRETARY